



AFRICA COLLEGE OF THEOLOGY

OFFICIAL ACADEMIC SUSPENSION FORM

NOTE: Use this form to officially request for Suspension from your studies at Africa College of Theology. Suspension Policy.

- Students are allowed to suspend their studies for a maximum period of ONE (1) year for BA and six months (6) for PGD.
- Any suspension request exceeding the maximum period allowed will result in the student being considered a dropout, unless the student officially visits the institution and applies for an extension before the lapse of the initial suspension period.

Failure to comply within the allowed period may result in the need to reapply for admission in accordance with the College's policies.

In line with the ACT Official Academic Suspension Policy, students who apply for and are granted an official suspension may only suspend their studies for a maximum period of one (1) year. However, even when an official suspension is granted, if a student exceeds their official academic cycle or the approved suspension period, the ACT Academic Continuation Policy shall automatically apply.

Student Information

Student Name: _____ Student ID: _____
Degree Program: _____ Your Intake: _____ Current Academic Year: _____
Email: _____ Phone No: _____

Suspension Details

Reason for Requesting Suspension

Please clearly state the reason(s) for requesting an academic suspension:

Duration of Suspension Requested

(Please indicate the length of suspension)

From: ____ / ____ / ____

To: ____ / ____ / ____

Total Duration: _____

Student Declaration

I _____, hereby confirm that all information provided on this form is accurate and truthful to the best of my knowledge. I fully understand the suspension policy stated above, including the maximum suspension period of one year and the consequences of exceeding this period without official extension.

Date: ____ / ____ / ____

For Official Use Only

Received By (Academics Registrar's Office):

Date Received: ____ / ____ / ____

Decision: Approved / Not Approved